



A Touchstone Energy® Cooperative 

For Office Use Only:

Bank Number \_\_\_\_\_

Billing Cycle \_\_\_\_\_

Effective Date \_\_\_\_\_

### AUTOMATIC PAYMENT PLAN AUTHORIZATION FORM FOR BANK DRAFT ONLY

Change Enrollment, Requested Effective Date \_\_\_\_\_

New Enrollment, Requested Effective Date \_\_\_\_\_

Name on Account: \_\_\_\_\_

Address on Account: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

WIN Energy REMC Account Number(s): \_\_\_\_\_

#### Select Account Type:

Checking

Savings

\*\*Name on Account: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Bank Routing No.: \_\_\_\_\_

Bank Account No.: \_\_\_\_\_

**Please attach a check marked VOID.**

I understand:

- I will receive a monthly bill that will state 'Do Not Pay-Account is Being Drafted for the Amount Owed'.
- **It is my responsibility to inform WIN Energy REMC of any change to my bank account or bank routing numbers.**
- If my bank draft is returned for any reason a fee will be charged to my electric account. A second return will result in removal from the program and a deposit may be charged.

I authorize automatic payment of my monthly electric bill on the due date.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

\*\*If the name on the checking or savings account is not the name on the electric account, the authorized signature must belong to the checking or savings account owner.

**Please return form to WIN Energy REMC, 3981 S US Hwy 41, Vincennes, IN 47591**





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## Automatic Payment Plan

**Your monthly electric bill can be automatically charged to your credit card or drafted from your bank account free of charge.**

You may choose to have your monthly electric bill charged to your credit card (**VISA or MasterCard only**) or drafted from your checking or savings account each month. This is a **free** service offered to all members as a convenient way to pay your bill.

### How does Recurring Credit Card Charge work?

- **You must visit our website [www.winenergyremc.com](http://www.winenergyremc.com) to set up your credit or debit card to be charged automatically each month.**
- You will receive a bill each month that states, *'Do Not Pay-Credit Card is Being Charged for the Amount Owed'*.
- Your credit card will be charged and your WIN Energy REMC account will be credited on the due date of the bill.
- **Enrollment in the recurring credit card program is effective through the expiration date shown on your credit card.** It is your responsibility to update the expiration date or any changes to your credit card. If your card expires, automatic payment will be declined by your credit card company and your electric account will remain unpaid.
- If a credit card is declined for any reason a fee will be charged to your WIN Energy REMC account. A second decline will result in removal from APP and a deposit may be charged.

### How does Bank Draft work?

- You may sign up online at our website [www.winenergyremc.com](http://www.winenergyremc.com) or complete this form and return to any one of our offices.
- You will receive a bill each month that states, *'Do Not Pay-Account is Being Drafted for the Amount Owed'*.
- Your bank account will be debited and your WIN Energy REMC account will be credited on the due date of the bill.
- It is the account holder's responsibility to inform WIN Energy of any change in your bank account number or routing number.
- If a bank draft is returned for any reason, a fee will be charged to your WIN Energy REMC account. A second return will result in removal from APP and a deposit may be charged.

### How do I enroll?

- To enroll using a credit or debit card, visit our website.
- To enroll using a checking or savings account, you may visit our website or complete the authorization form on the reverse, include a voided check and return to WIN Energy REMC, 3981 S US Hwy 41, Vincennes, IN 47591.
- Please allow one to two billing cycles for the plan to be implemented. Continue to pay your bill until the *Do Not Pay* message appears on the bill.
- You may cancel your participation in the program at any time with written notice to WIN Energy REMC.